

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING OF WOODNESBOROUGH
PARISH COUNCIL HELD ON TUESDAY 25th JUNE 2024 AT 7.30pm IN THE ATRIUM AT
WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors B Baker (Chair) C Charter M Goodwin S Mallett A Riley K Shubert
Joanna Jones Clerk to the Parish Council Cty Cllr Sue Chandler 3 Members of the Public (part)

1. APOLOGIES

Apologies were received from Cllrs Boniface, Hall and Hilton and Dist. Cllr Friend.

The meeting closed so that members of the public could speak, concerns were raised about how overgrown footpath EE220 is, the Clerk has already reported it and according to KCC PROW the works are scheduled. Concerns were also raised about overgrown hedges leading to safety concerns for pedestrians, the hedge growing out over the pavement from the entrance to Melville Lea on the Street towards Sandwich has already been reported to KCC Highways by the Clerk, Clerk to report again and send details to Cty. Cllr Chandler, Clerk to also report the very wide hedge outside Holly Lodge on Sandwich Road. The meeting re-opened at 7.38pm. **Action Clerk**

2. DECLARATIONS OF INTEREST

Cllrs Baker and Mallett declared an interest in Planning Application DOV/24/00632 as they live near to the property and Cllr Charter declared an interest in that application as she knew the applicants.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Annual Parish Council Meeting held on 28th May 2024 be duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS OF THE LAST MEETING

KALC COMMUNITY AWARD SCHEME

Clerk sent details and photos to the Village magazine.

Action Discharged

VILLAGE HALL

Christmas Tree - Add to September agenda.

Action Clerk On-going

FORTHCOMING EVENTS

Council Event

First AID & Defibrillator Training – 22nd June – All preparations completed.

Action Discharged

D Day Celebrations Beacon Lighting – 6th June – All preparations completed.

Action Discharged

HIGHWAYS

HIP – Request for full report and reasons for refusal of 30mph zone and a site visit from KCC

Highways made, awaiting response.

Action Clerk & Cty Cllr Chandler On-going

PROW response to obstruction of EE195- on this agenda

Action Discharged

Bus Shelter Noticeboard – Foxborough Hill – DDC said not possible.

Action Discharged

VILLAGE HALL

Parishioner email – dog mess on Green – Article in magazine, signs put up and parishioner updated.

Action Discharged

Outstanding queries – Clerk emailed Village Hall Committee, Cllr Charter checked Village Hall Help

Sheets some are out of date, will offer to the Committee.

Action Cllr Charter On-going

FINANCE

AGAR – Submitted to Auditors and acknowledgment received.

Action Discharged

Unity Trust deposit account – outstanding paperwork from Cllr Boniface to be submitted.

Action Cllr Boniface and Clerk On-going

Defibrillator at the Church – Grant funding information from DDC forwarded.

Action Discharged

5. PLANNING

a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i) i) DOV/24/00515

Proposal: Change of use of land for open timber storage, erection of 2 storage containers, 1 office unit, hardstanding, erection of stock fencing.

Location: Land East of Kestrels Fen and South Of, Ash Bypass, Ash, CT3 2EQ.

Detailed discussions were held, RESOLVED to object to this application due to concerns about the size of the lorries turning in and out of the site onto a very busy, fast piece of road. There are concerns that the lorries will take up the width of the road when they are turning in and out leading to safety concerns as well as the increase in traffic on this road. Double visits will also be required to initially deliver the wood and then collect it to take to the burning site. The second concern of the Parish Council is that this is not an appropriate site for a large industrial unit as the Fishing Lakes, Wake Park and White Mill in the immediate area make it a leisure orientated rather than an industrial area

ii) DOV/24/00578

Proposal: Erection of a garage and granny annexe (existing garage to be demolished).

Location: Marshborough Gate, Marshborough Road, Marshborough, Sandwich

Discussions were held, 1 member abstained from voting and 5 members supported the application, RESOLVED to support this application.

iii) DOV/24/00541

Proposal: Change of use to residential curtilage and erection of fencing

Location: 24 Elmwood Park, Woodnesborough, Kent, CT13 0FB.

Discussions were held, RESOLVED no objections to this application but the members are concerned that the Public Rights of Way footpath is not undermined by any of the actions carried out for the erection of fencing etc

iv) DOV/24/00632

Proposal: Erection of two storey side, rear extensions with single storey side extension.

Location: The Old Farmhouse, Hammill Road, Woodnesborough, Sandwich.

Discussions were held, RESOLVED no objections to this application.

b) Planning Decisions

To note planning decisions received from DDC

i) DOV/24/00185 – Foxborough Farm, Foxborough Hill, Woodnesborough, Kent, CT13 0NY – Change of use from dog breeding kennels to dog boarding/day care) - Granted.

ii) DOV/24/00403 – Eastwood House, Beacon Lane, Woodnesborough, CT13 0PD – Erection of single storey rear extension with roof terrace. Replacement cladding to first floor level. Alterations to existing front driveway with brick walls replacing hedges (Existing rear conservatory and rear timber balcony structure to be removed- Granted.

c) Correspondence

To discuss any correspondence related to planning

i)ENF/24/00179 – Wood Ash Garage, Hammill Road, Woodnesborough, Sandwich, Kent, CT13 0PR – Change of use to business use – research and investigations carried out, landowner advised to submit a planning application for mixed use of site, matter will not be pursued any further. Landowner has invited Parish Council to visit.

ii)DOV/24/00155 – Change of use of land to a glamping site, 5 tent pitches, 10 bell tents, erection of an amenity block and associated parking – Land at Oak Hill, Woodnesborough,

CT13 0PE – DDC Planning Application withdrawn.

All of the above noted by members.

d) Consultation Documents

To discuss any consultation documents

i)The Local Nature Recovery Strategy for Kent & Medway – Survey

Cllr Baker to complete on behalf of the Parish Council.

Action Cllr Baker

12. REPORTS

To receive written or verbal reports from:-

a) **County Councillor** – Cty Cllr Chandler gave a report covering the KCC Budget

consultation which is now open and also stated that she had some Members Grant left available for local community projects to apply for, Clerk to put on website with Cty Cllr Chandler's email address. **Action Clerk**

b) **District Councillors** – No report.

c) **Council members** – Cllr Mallett gave a report about the Resilience meeting in Ashford that he had attended, discussions were held about purchasing a dozen hi-viz vests or armbands with Parish Councillor on them and possibly sharing items and costs with Eastry Parish Council, Clerk to investigate. **Action Clerk**

d) **PCs Lauren Eyre-Jackson & Jon Bowler**– No report.

13. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

i)First AID & Defibrillator Training

Discussions were held, it was agreed that the event had been a success and the trainer excellent with much learnt, Clerk to thank the trainer & DDC contact and share the positive feedback. **Action Clerk**

ii)D Day Celebrations Beacon Lighting

Discussions were held, a brilliant evening with over one hundred people attending, more refreshments needed to be purchased, RESOLVED to spend an extra £33.55 on refreshments, Cllrs Mallett and Boniface were thanked for all of their hard work.

b) Outside Event

To discuss and agree actions relating to outside events

i) KALC/NALC/ Training & Courses

ii)Aldington Quintessentials Wind Quintet – 13th July 7.30pm Woodnesborough Church.

Noted by members.

14. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None

b) Newsletters and Circular

i)KALC & NALC News & Chief Executives Bulletins

Noted by members.

c) Other Correspondence

None

15. HIGHWAYS

To discuss and agree actions relating to highways issues

i) HIP updated information pack emailed out

ii) Beacon Lane – Overgrown hedges reported to KCC Highways

iii)Chalkpit Lane - closed 10th June up to 2 days & 20th June 1 day.

iv)Foxborough Hill - closed 27th June – 9.30-3.30pm

v)PROW response to barbed wire obstruction of EE195 – now cleared

All of the above noted by members.

vi) Footpath EE196 Ringleton Manor - Overgrown & overflowing water trough – reported to PROW - works scheduled, another parishioner emailed about it & the stile is too high.

Discussions were held, Clerk to report the restricted narrowness of the path, the eroded surface making the path unstable, the barbed wire fence and the high stile to KCC PROW. **Action Clerk**

vii) Hammill Farm Lane – closed 20th June

viii)Overgrown hedge, Scribe Cottage Marshborough Road – Reported to KCC Highways
Noted by members.

ix)Broken Cast iron Fingerpost sign to Staple at Wood Ash Crossroads

Discussions were held, Cty Cllr Chandler advised that if the broken fingerpost is found it might be able to be repaired, Parish Councillors to look for it. **Action Parish Councillors**

x)A256 Whitfield Bypass – Barville Rd to Dover Rd junctions – closed 5-10 Aug, 24hrs a day

xi) Fleming Road, outside Black Pond Cottage – closed 7-9 Aug

xii) EE220 footpath overgrown – reported to KCC PROW

Noted by members.

xiii) The Street – Tarmac still covering surface water drains, signs going out too late.

Clerk to send details in an email to Cty. Cllr Sue Chandler.

Action Clerk

16. VILLAGE HALL

To discuss and agree actions relating to the Village Hall & Green

i)Committee Meeting Update

The Hall Manager will hang the portrait of the King near the bell in the Atrium, there are problems with the new doors and work has started towards updating the fire evacuation document and producing the planning application for the upstairs room and a new Treasurer has started.

17. COMMUNICATION

To discuss and agree actions relating to communication

i)Parish Clerk – TOIL – agreed.

18. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

i)Natwest account interest received May - £10.14

Noted by members.

ii)Unity Trust deposit account – on-going.

iii)£10 Village Hall rent received

Noted by members.

19. PAYMENTS

Resolved the following payments should be made.

To pay June

a) £339.00	Clerk's salary June	BACS
b) £119.60	HMRC – PAYE June	BACS
c) £133.57	KCC Pension June	BACS
d) £140.50	Environmental Engineer Salary June	BACS
e) £157.50	AJL Garden Services – Mowing May	BACS
f) £114.45	Clerk's expenses – April to June	BACS
g) £500.00	Transfer from Unity Trust CA to Natwest Debit Card	BACS
h) £ 33.55	K. Shubert – Co-op additional refreshments for D-Day	BACS

Paid between meetings

a) £72.70 Beacon lighting refreshments & Internal Audit Fee Card

20. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary Parish Council Meeting on 23rd July 2024 at 7.30pm in the Atrium.

Scheduled 24th September 22nd October 3rd December

The meeting closed at 8.45pm