

**MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 27th FEBRUARY 2024 AT 7.30pm IN THE ATRIUM AT
WOODNESBOROUGH VILLAGE HALL**

Present: -Councillors B Baker (Chair) A Boniface C Charter T Hall A Hilton
M Goodwin S Mallett A Riley K Shubert Joanna Jones Clerk to the Parish Council
26 Members of the Public Cty Cllr Sue Chandler Dist Cllr Dan Friend Sandwich Town Cllr Ian Black

1. APOLOGIES

No apologies received.

The meeting closed in order that members of the public could speak. Several parishioners spoke, raising concerns about the planning process and raising objections to the Land at Oak Hill glamping site planning application. Elmwood Park Residents objected to the glamping application due to the raised nature of the site on top of a bank leading to noise and light pollution, effects of smoke and anti-social behaviour. Other concerns from other residents included, 24/7 lighting, natural light being blocked by plant buildings, unsuitable site as in the centre of the village and current possible breaches of planning permission on the site. Concerns were also raised from several residents about the entrance being dangerous as it is very near to a junction, not very visible, there are no pavements for pedestrians and the entrance is not suitable for the increased volume of traffic movements in and out which could be potentially dangerous for cyclists. Dist, Cllr Friend and Cty Cllr Chandler addressed issues about the planning process and Highways and Cllr Baker explained the importance of writing individual letters of objection/support. Dist. Cllr Friend will organise a meeting to support residents with the planning process and to explain material planning considerations, the Parish Council will pay for the hall hire. Cllr Black answered safety questions about a recent Network rail incident in Sandwich. The meeting re-opened at 8.12pm.

Action Dist Cllr Friend

2. DECLARATIONS OF INTEREST

Cllr Hilton declared a prejudicial interest in matters related to the Church, Cllr Baker declared a prejudicial interest in matters relating to Hollyoaks.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 23rd January 2024 be duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS OF THE LAST MEETING

APOLOGIES

Road construction in field off Ash bypass – Reported to DDC Planning Enforcement **Action Discharged**
Footpaths EE213 & EE195A – not reinstated after ploughing & footpath sign missing from EE195A – all reported to PROW and emailed to footpath officer. **Action Discharged**

VILLAGE HALL

Adult Gym Equipment – Cllr Friend chasing up contact.

Action Cllr Friend On-going

FORTHCOMING EVENTS

Council Event

Age Concern Lunches – funding until the end of March.

Action Discharged

First AID & Defibrillator Training - Cllr Hilton will speak to the Church about a possible defibrillator location, Clerk followed up on a June course with the trainer.

Action Cllr Hilton On-going

D Day Celebrations – 6th June - Village Hall Committee have no plans yet.

Action Discharged

CORRESPONDENCE

Newsletters and Circular - KALC Community Award Scheme – Nomination submitted

Action Discharged

HIGHWAYS

Replacement Mini-SID – Has been installed and is working but not downloading data, Westcotec have been contacted. Cllr Baker thanked Cllr Charter for all of her work with SID. **Action Discharged**

HIP - HIP submitted, meeting in process of being finalised. **Action Discharged**

Email -Horse sign request Foxborough Lane – Reduction is speed limit on HIP, requestor updated. **Action Discharged**

VILLAGE HALL

Christmas Tree - Add to September agenda. **Action Clerk On-going**

Field Gate- self-closing hinge requested, no hedging suitable for re-planting. **Action Discharged**

Dog fouling on Green & around Village – Details provided for magazine, DDC will put up dog fouling stickers around the village if there are enough reports made on the DDC website. **Action Discharged**

Upstairs room nearing completion - Written confirmation from the Village Hall Committee that Dover District Council and the Fire Service are happy with the room being rented out requested – no response, Clerk to request again. **Action Clerk On-going**

Request for cigarette sign by ash tray – permission given. **Action Discharged**

Hedge Cutting – RESOLVED to pay £225 for the hedge cutting around the Green. **Action Discharged**

FINANCE

Precept – Form submitted to DDC. **Action Discharged**

5. POSSIBLE COMMUNITY TRANSPORT OPTIONS

To receive information from Sandwich Town Councillor IH Black

Sandwich Town Councillor Black explained the two possible schemes that are being considered, the Members shared their experiences and views and it was agreed that he should consult Age Concern and the GP's practice for their views.

6. PLANNING**a) Planning Applications**

To discuss and agree comments on any planning applications received prior to the meeting.

i) DOV/24/00155

Proposal: Change of use of land to a glamping site, 5 tent pitches, 10 bell tents, erection of an amenity block and associated parking.

Location: Land at Oak Hill, Woodnesborough, CT13 0PE

Discussions were held, RESOLVED to strongly object to this application on the grounds that; the middle of the village is an inappropriate location for such a dense camping site, due to the raised nature of the site it will lead to light and noise pollution, which will also disturb the wildlife in the area, including turtle doves, woodpeckers and bats. Natural England has called for a Habitats Regulation Assessment to be submitted. There are also concerns about the unsuitability of the site entrance for the volume of cars, not only due to its close proximity to a junction but the entrance is hidden until the last moment, making it dangerous for cyclists and motorists. There are also concerns that the number of vehicle movements has been understated and the number of parking spaces would be insufficient.

Concerns were also raised about possible breaches of planning due to the number of stables that have been erected and a livery business is being run from the address, Clerk to report to DDC Planning Enforcement. **Action Clerk**

ii) DOV/24/00043

Proposal: Construction of two storey side extension, roof extension, first floor extension to rear and replacement porch to existing dwelling, with construction of 3 bay garage at rear.

Location: Black Pond Farm, Fleming Road, Woodnesborough, CT13 0PX

RESOLVED no objections to this application.

iii) DOV/24/00185

Proposal: Change of use from dog breeding kennels to dog boarding/day care

Location: Foxborough Farm, Foxborough Hill, Woodnesborough, CT13 0NY

RESOLVED no objections to this application.

b) Planning Decisions

To note planning decisions received from DDC

- i) DOC/23/00227 – Land West of Kestrels Fen and South of Ash Bypass, CT3 2EQ – Change of use of land for open timber storage, erection of 2 storage containers, 1 office container, 1 portable building, hardstanding, erection of stock fencing – Refused
- ii) DOV/23/0137 - Westerfield, Fleming Road, Woodnesborough, CT13 0PU - Erection of single storey rear/side extension – Granted
- iii) DOV/23/01393- Tramonto, Sandwich Road, Goodnestone, CT13 0EP - Alteration to roof of outbuilding for the installation of additional solar panels – Granted
- iv) DOV/23/01439- Pumping Station, Fleming Road, Woodnesborough, Kent - Variation of condition 2 (approved plans) of DOV/21/01544 (Change of use of land and erection of an ion exchange building, chemical dosing, changeover and washwater kiosks, alterations to site access, bunds and associated plant and equipment) to alter layout and dimensions of plant structures – Granted

All of the above noted by members.

c) Correspondence

To discuss any correspondence related to planning

- i) DDC – ENF/24/00040 – Land known as Kestrels Fen, Ash Bypass, Ash, Kent – Alterations to a vehicular access, construction of a road and erection of gates - under investigation.

Noted by members

- ii) DDC – Planning Committee Meeting 22nd February – Erection of 8 dwellings associated landscaping and parking (existing buildings to be demolished) – The Larch, Nursery, Beacon Lane, Woodnesborough, CT13 0PB

Cllr Baker had attended and spoke on behalf of the Parish Council raising concerns about the speed limit and the lack of solar panels, the application was approved.

- iii) Parishioner emails – Objecting to planning application 24/00155

Noted by members

d) Consultation Documents

To discuss any consultation documents

None received.

7. REPORTS

To receive written or verbal reports from:-

- i) **County Councillor** – Cty Cllr Chandler reported on KCC's approved budget which includes a record amount being spent on adult and childrens' social care and school transport, the Bio-Diversity Net gain project, extensive reconstruction work is due to start on the A299 Thanet Way, there is a KCC consultation on changes to Adult Social Care Charges and there are a significant number of road closures due to the current pothole blitz.
- ii) **District Councillors** – Dist. Cllr Friend gave a report about changes to the bio-security functions at Dover Port and the financial implication of this for DDC and as well as anticipated problems at the Port of Dover from October with the new entry/exit rules, Kent County Council have reported concerns to Central Government.

iii) **Council members** - No report.

iv) **PCs Lauren Eyre-Jackson & Jon Bowler**– No report

8. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

i) Age Concern Lunches – Nothing to discuss

ii) First AID & Defibrillator Training

Discussions were held about the possibility of running training sessions on a Saturday in June, Clerk to check on availability with the Village Hall, offer Cllr Riley's assistance and contact village organisations to see if they would be interested in attending, replies to be in by 27th April. **Action Clerk**

iii) Annual Parish Meeting

Discussions were held, agreed to be at 7.30pm on 23rd April, Clerk to ask Major Holt to be the guest speaker, to purchase refreshments to a similar budget to last year and to produce agendas to be delivered to parishioners, RESOLVED to pay £30 to Woodnesborough PCC for the delivery of the flyers with the magazine. **Action Clerk**

Outside Event

To discuss and agree actions relating to outside events

i) KALC/NALC/ Training & Courses

Noted by members

ii) D Day Celebrations – 6th June

Discussions were held, it was agreed that the Beacon will be lit, Cllrs Mallett and Boniface will fill it, the flag will be up, wine and soft drinks will be provided by the Parish Council and parishioners will be invited to bring their own nibbles. Clerk to check on the Village Hall availability for 8pm and to include details of the D Day Celebrations on the Annual Parish Meeting Flyer and to send to the magazine. **Action Clerk**

iii) KALC Area Committee Meeting – 24th Jan – minutes emailed

Noted by members.

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received

b) Newsletters and Circular

i) KALC & NALC News & Chief Executives Bulletins – Free portrait of the King

Agreed that the Clerk is to apply for the portrait of the King.

Action Clerk

ii) DDC – Great British Spring Clean 15th -31st March

Noted by members

c) Other Correspondence

None received

10. HIGHWAYS

To discuss and agree actions relating to highways issues

i) Replacement Mini-SID – Increase in insurance at renewal

Noted by members

ii) HIP

Date of meeting is being finalised with KCC Highways

iii) Temporary Road Closure Update & 20mph speed restrictions – Drainless Road,

Woodnesborough, road closed between Foxborough Hill to Beacon Lane & Foxborough Hill – road closed between Oak Hill to Drainless Road – works to be completed over the next 18 months

iv) Barnsole Road – Closed 24th Jan up to 7 days

v) Marshborough Road – closed, New Street to Foxborough Hill – 19th April

vi) DDC – Wisdom Field Street naming emails

All of the above noted by members

vii) KCC – Restricted Byway EE499, Eastry and Woodnesborough – Definitive Map Modification Order 2023- Path to be added between Drainless Road and Selson Lane

It was reported that the restricted Byway is blocked at both ends – Clerk to report to PROW.

Action Clerk

viii) Emails re: Footpath EE195/1 – blocked with barbed wire fence – Clerk reported to Public Rights of Way by phone and via reporting tool

Discussions were held, the members were concerned that the footpath was still blocked with barbed wire and that footpath EE213 and EE195A had still not been re-instated across the fields. It was agreed that the Clerk would forward to Cty Cllr Sue Chandler and the Parish Councillors would report again on the KCC PROW tool.

Action Clerk & Parish Councillors

11. VILLAGE HALL

To discuss and agree actions relating to the Village Hall & Green

i) Play area Inspection report – gate buffer missing

RESOLVED to instruct Safeplay to install a gate buffer for £37.95, Clerk to instruct. **Action Clerk**

ii) Field Gate

Discussions were held, it was agreed that Cllr Baker would investigate extra hedging whips and Cllr Hilton would investigate turf for around the gate area.

Action Cllrs Baker & Hilton

iii) Car Park request – Clerk responded between meetings

Noted by members.

iv) Car Park Request – Funeral on 8th March approximately 1-3pm

Agreed that the car park could be used for funeral parking.

v) Green Mowing – cost to increase by approximately 5% from £75 to £78.75

RESOLVED to accept the increased cost of £78.75 per mow of the Green, Clerk to instruct AJL Garden Services.

Action Clerk

12. COMMUNICATION

To discuss and agree actions relating to communication

Nothing to discuss.

13. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

i) RHI Scheme - £873.16 received.

ii) Natwest account interest received January - £10.74

Both of the above noted by members.

iii) Parish Council Grant Request – Dover & District Beekeepers Association – Asian Hornet Prevention - £50

Discussions were held, it was agreed to request that the Dover & District Beekeepers Association submit a completed Parish Council Grant Form.

Action Clerk

iv) Parish Council Grant Form

Discussions were held, it was agreed to add that grants cannot be paid retrospectively to the form, Clerk to update.

Action Clerk

14. PAYMENTS

Resolved the following payments should be made.

To pay February

a) £16.50	Woodnesborough Village Hall Hire - February	BACS
b) £333.12	Clerk's salary February	BACS
c) £117.80	HMRC – PAYE February	BACS
d) £131.28	KCC Pension February	BACS
e) £138.04	Environmental Engineer Salary February	BACS
f) £10.00	Caroline Pearce – Flowers for triangle	BACS
g) £849.60	Vurley Fencing – Field Gate	BACS
h) £86.40	Safeplay – Play area inspection	BACS
i) £225.00	AJL Garden Services – Hedge cutting	BACS

15. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 26th March at 7.30pm.

Scheduled	23 rd April 2024 6.30pm – Ordinary Meeting, 7.30pm - Annual Parish Meeting		
	28 th May – Annual Parish Council Meeting	25 th June	23 rd July

The meeting closed at 10.20pm