

# WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

clerk@woodnesborough-pc.org.uk

Thornton House  
Thornton Lane, Eastry  
CT13 0EU  
Tel: 01304 746036

To all members of the Parish Council

Date 19<sup>th</sup> June 2024

You are hereby summoned to attend the Annual Parish Council Meeting of Woodnesborough Parish Council to be held on Tuesday 25<sup>th</sup> June 2024 at 7.30pm at Woodnesborough Village Hall in the Atrium for the purposes of transacting the following business.



**Joanna Jones**  
Clerk to the Parish Council

## AGENDA

### 1. APOLOGIES

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

### 2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

### 3. MINUTES OF THE LAST MEETING

a) To confirm the minutes of the Annual Parish Council Meeting held on 28<sup>th</sup> May 2024.

### 4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

### 5. PLANNING

#### a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i) DOV/24/00515

**Proposal:** Change of use of land for open timber storage, erection of 2 storage containers, 1 office unit, hardstanding, erection of stock fencing.

**Location:** Land East of Kestrels Fen and South Of, Ash Bypass, Ash, CT3 2EQ.

ii) DOV/24/00578

**Proposal:** Erection of a garage and granny annexe (existing garage to be demolished).

**Location:** Marshborough Gate, Marshborough Road, Marshborough, Sandwich

iii) DOV/24/00541

**Proposal:** Change of use to residential curtilage and erection of fencing

**Location:** 24 Elmwood Park, Woodnesborough, Kent, CT13 0FB.

#### b) Planning Decisions

To note planning decisions received from DDC

i) DOV/24/00185 – Foxborough Farm, Foxborough Hill, Woodnesborough, CT13 0NY – Change of use from dog breeding kennels to dog boarding/day care - Granted.

#### c) Correspondence

To discuss any correspondence related to planning

i)ENF/24/00179 – Wood Ash Garage, Hammill Road, Woodnesborough, Sandwich, Kent,

CT13 0PR – Change of use to business use – research and investigations into reported breach of planning underway.

ii)DOV/24/00155 – Change of use of land to a glamping site, 5 tent pitches, 10 bell tents, erection of an amenity block and associated parking – Land at Oak Hill, Woodnesborough, CT13 0PE – DDC Planning Application withdrawn.

**d) Consultation Documents**

To discuss any consultation documents

i)The Local Nature Recovery Strategy for Kent & Medway - Survey

**6. REPORTS**

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** –
- iii) **Council Members** -
- iv) **PC Lauren Eyre-Jackson** -

**7. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council

- i)First AID & Defibrillator Training – 22<sup>nd</sup> June
- ii)D Day Celebrations Beacon Lighting – 6<sup>th</sup> June

**b) Outside Event**

To discuss and agree actions relating to outside events

- i)KALC/NALC/ Training & Courses
- ii)Aldington Quintessentials Wind Quintet – 13<sup>th</sup> July 7.30pm Woodnesborough Church

**8. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

**b) Newsletters and Circular**

i)KALC & NALC News & Chief Executives

**c) Other Correspondence**

**9. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i) HIP – updated information pack emailed out
- ii) Beacon Lane – Overgrown hedges reported to KCC Highways
- iii)Chalkpit Lane - closed 10<sup>th</sup> June up to 2 days
- iv)Foxborough Hill - closed 27<sup>th</sup> June – 9.30-3.30pm
- v)PROW response to barbed wire obstruction of EE195 – now cleared
- vi) Footpath EE196 Ringleton Manor - Overgrown & overflowing water trough – reported to PROW - works scheduled
- vii) Overgrown hedge, Scribe Cottage Marshborough Road – Reported to KCC Highways
- viii)Broken Cast iron Fingerpost sign to Staple at Wood Ash Crossroads
- ix)A256 Whitfield Bypass – Barville Rd to Dover Rd junctions – closed 5-10 Aug, 24hrs a day
- x) Fleming Road, outside Black Pond Cottage – closed 7-9 Aug

**10. VILLAGE HALL**

To discuss and agree actions relating to the Village Hall & Green

- i)

**11. COMMUNICATION**

To discuss and agree actions relating to communication

i)

**12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

i) Natwest account interest received May - £10.14

ii) Unity Trust deposit account

**13. PAYMENTS**

To resolve the approval of payments presented at this meeting.

**To pay June**

a) £	Clerk's salary June	BACS
b) £	HMRC – PAYE June	BACS
c) £	KCC Pension June	BACS
d) £	Environmental Engineer Salary June	BACS
e) £157.50	AJL Garden Services – Mowing May	BACS

**Paid between meetings**

a) £72.70	Beacon lighting refreshments & Internal Audit Fee	Card
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**14. DATE OF NEXT MEETING**

The next meeting of the Council will be the Ordinary Meeting on 23<sup>rd</sup> July.

**Scheduled**      24<sup>th</sup> September      22<sup>nd</sup> October      3<sup>rd</sup> December