

WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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To all members of the Parish Council

Date 16th July 2024

You are hereby summoned to attend the Annual Parish Council Meeting of Woodnesborough Parish Council to be held on Tuesday 23rd July 2024 at 7.30pm at Woodnesborough Village Hall in the Atrium for the purposes of transacting the following business.



Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

a) To confirm the minutes of the Ordinary Parish Council Meeting held on 25th June 2024.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. PLANNING

a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i)

b) Planning Decisions

To note planning decisions received from DDC

i) DOV/24/00411 – 4 Sunnyside Cottages, Marshborough Road, Marshborough, CT13 0PF – Erection of replacement garage (existing demolished) – Granted

c) Correspondence

To discuss any correspondence related to planning

i) Hollyoaks – Contravention of Planning Permission on-going – DDC emailed by Chairman

ii) Street Farm House Planning Application DOV/23/00480 – Investigations by Building Control, Planning Enforcement & Environment Agency following reports of possible breaches regarding visibility splays and waste pipes and possible discharge

iii) Roofing of building close to boundary fence – Parishioner email

d) Consultation Documents

To discuss any consultation documents

i) National Grid – Proposed Sea Link Project - Consultation ends 11th Aug

6. REPORTS

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** –
- iii) **Council Members** -
- iv) **PC Lauren Eyre-Jackson** – May & June Police Reports emailed

7. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

- i) Hi-viz vests and arm bands

b) Outside Event

To discuss and agree actions relating to outside events

- i) KALC/NALC/ Training & Courses
- ii) Community Health Services Event – 15th & 17th July

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

b) Newsletters and Circular

- i) KALC & NALC News & Chief Executives

c) Other Correspondence

- i) Noise nuisance from Airbnb – Parishioner email

9. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) HIP
- ii) Broken Cast iron Fingerpost sign to Staple at Wood Ash Crossroads
- iii) Foxborough Hill closed 9-11 July
- iv) Marshborough Road closed 16th July

10. VILLAGE HALL

To discuss and agree actions relating to the Village Hall & Green

- i)

11. COMMUNICATION

To discuss and agree actions relating to communication

- i)

12. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i) Natwest account interest received June - £9.17
- ii) Accounts – Actual v Budget to 30/06/2024
- iii) PWLB - £1,698.77 repayment due 29/07/2024

13. PAYMENTS

To resolve the approval of payments presented at this meeting.

To pay July

a) £338.80	Clerk's salary July	BACS
b) £120.00	HMRC – PAYE July	BACS
c) £133.57	KCC Pension July	BACS
d) £140.30	Environmental Engineer Salary July	BACS

e) £157.50	AJL Garden Services – Mowing June	BACS
f) £88.00	Village Hall Hire – D-Day, CPR Training & June meeting	BACS
g) £16.50	Village Hall Hire – June Meeting	BACS
h) £1,698.77	PWLB Loan repayment	DD

Paid between meetings

a) £4.75	Tesco – ream of paper	Card
b) £18.00	Unity Trust – Bank Fee	DD
c) £617.70	Zurich – Annual Insurance Renewal	BACS

14. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary Meeting on 24th September.

Scheduled 22nd October 3rd December 28th January 2025