

# WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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CT13 0EU  
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To all members of the Parish Council

Date 16<sup>th</sup> January 2024

You are hereby summoned to attend the Ordinary Parish Council Meeting of Woodnesborough Parish Council to be held on Tuesday 23<sup>rd</sup> January 2024 at 7.30pm at Woodnesborough Village Hall in the Miller Room for the purposes of transacting the following business.



**Joanna Jones**  
**Clerk to the Parish Council**

## AGENDA

### 1. APOLOGIES

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

### 2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

### 3. MINUTES OF THE LAST MEETING

a) To confirm the minutes of the Ordinary Meeting of the Parish Council held on 5<sup>th</sup> December 2023.

### 4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

### 5. PLANNING

#### a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i) DOV/23/01393

**Proposal:** Alteration to roof of outbuilding for the installation of additional solar panels

**Location:** Tramonto, Sandwich Road, Goodnestone, CT13 0EP

ii) DOV/23/01370

**Proposal:** Erection of single storey rear/side extension

**Location:** Westerfield, Fleming Road, Woodnesborough, CT13 0PU

iii) DOV/23/01363

**Proposal:** CHANGE OF DESCRIPTION – Construction of a solar farm with associated access and infrastructure

**Location:** Goshall Valley, East Street, Ash

iv) DOV/23/01439

**Proposal:** Variation of condition 2 (approved plans) of DOV/23/01439 (Change of use of land and erection of an ion exchange building, chemical dosing, changeover and washwater kiosks, alterations to site access, bunds and associated plant and equipment) to alter layout and dimensions of plant structures

**Location:** Pumping Station, Fleming Road, Woodnesborough, Kent

v) DOV/23/00260

**Proposal:** Erection of a garage (existing garage to be demolished)

**Location:** Marshborough Gate, Marshborough Road, Marshborough, CT13 0PF

**b) Planning Decisions**

To note planning decisions received from DDC

i) DOV/23/00480 – Street Farm House, The Street, Woodnesborough Road, CT13 0NF – Change of use of garage to holiday let – Granted

ii) DOV/23/01258 – 3 Beacon Lane, Woodnesborough, CT13 0PB – Erection of a two storey rear/side extension and insertion of window and door to side elevation (existing side extension demolished) – Granted.

**c) Correspondence**

To discuss any correspondence related to planning

i) DDC – ENF/23/00446 – Oatland, Foxborough Hill, Woodnesborough, Sandwich, Kent, CT13 0NX – Formation of an access – under investigation

ii) Email from DDC – Acknowledging receipt of letter re: ENF/19/00252 – Land South of Summerfield, Staple and ENF/23/00010 – Hollyoak, Woodnesborough

**d) Consultation Documents**

To discuss any consultation documents

i)

**6. REPORTS**

To receive written or verbal reports from:-

i) **County Councillor** –

ii) **District Councillors** –

iii) **Council members** -

iv) **PC Lauren Eyre-Jackson** -

**7. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council

i) Age Concern Lunches

ii) First AID & Defibrillator Training

**Outside Event**

To discuss and agree actions relating to outside events

i) KALC/NALC/ Kent Resilience Training & Courses

ii) D Day Celebrations – 6<sup>th</sup> June

iii) KALC Area Committee Meeting – 24<sup>th</sup> Jan 7.30pm

iv) Great British Spring Clean Campaign – DDC Pop-up Event 15-31<sup>st</sup> March

**8. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

i) Draft Parish Charter

**b) Newsletters and Circular**

i) KALC & NALC News & Chief Executives Bulletins

ii) KALC Community Award Scheme

**c) Other Correspondence**

i)

**9. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i)Replacement Mini-SID
- ii)HIP
- iii)Email -Horse sign request Foxborough Lane
- iv)Lower Road Staple – Closed 31 Jan – 2<sup>nd</sup> Feb
- v)Marshborough Road – Overgrown hedges reported to KCC Highways

**10. VILLAGE HALL**

To discuss and agree actions relating to the Village Hall & Green

- i) Play area Inspection report – Rocker – Manufacturer’s feedback
- ii)Christmas Tree
- iii)Path from car park to play area
- iv)Field Gate- self-closing hinge
- v)RHI data submission made & annual declaration completed
- vi)Dog fouling on Green & around Village
- vii)Upstairs room nearing completion

**11. COMMUNICATION**

To discuss and agree actions relating to communication

- i)Clerk Holiday – June 10-17 inclusive

**12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i)Accounts – Actual v Budget to 31-12-2023
- ii)2024-25 Budget Talks – Draft Budget
- iii)Precept demand due by 26<sup>th</sup> Jan 2024
- iv)PWL Repayment notice - £1,698.77 on 29/01/2024
- v)KCC Kent Parish Council Winter Support Scheme

**13. PAYMENTS**

To resolve the approval of payments presented at this meeting

**To pay January**

a) £18.00	Woodnesborough Village Hall Hire - January	BACS
b) £333.12	Clerk’s salary January	BACS
c) £117.80	HMRC – PAYE January	BACS
d) £131.28	KCC Pension January	BACS
e) £138.04	Environmental Engineer Salary January	BACS
f) £102.30	Clerk’s Expenses 1 July to 30 Sept	BACS
g) £100.05	Clerk’s Expenses 1 Oct to 31 Dec	BACS

**14. DATE OF NEXT MEETING**

The next meeting of the Council will be the Ordinary meeting on 27<sup>th</sup> February 2024 at 7.30pm

**Scheduled**      26<sup>th</sup> March      23<sup>rd</sup> April      28<sup>th</sup> May