

WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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Thornton House
Thornton Lane, Eastry
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To all members of the Parish Council

Date 21st March 2023

You are hereby summoned to attend the Ordinary Meeting of Woodnesborough Parish Council to be held on Tuesday 28th March 2023 at 7.30pm at Woodnesborough Village Hall for the purposes of transacting the following business.



Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Ordinary Meeting of Woodnesborough Parish Council held on 28th February 2023.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. PLANNING

a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

b) Planning Decisions

To note planning decisions received from DDC

- i) DOV/23/00011 - Birnam, Hammill Road, Woodnesborough, CT13 0PR - Variation of Condition 2 (approved plans) to allow amendments of planning permission 22/00670 (application under Section 73) (Conversion of existing garage to habitable room, erection of play equipment, installation of a covered swimming pool, conversion of detached outbuilding to ancillary spa and alterations to existing elevations) – Granted

c) Correspondence

To discuss any correspondence related to planning

d) Consultation Documents

To discuss any consultation documents

6. REPORTS

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** -
- iii) **Council members** -
- iv) **PCSO** –

7. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

- i) Age Concern Heat & Eat Lunch – 21st March – last subsidised lunch
- ii) Annual Parish Meeting – 25th April

Outside Event

To discuss and agree actions relating to outside events

- i)KALC local area meeting – 1/3/23 – Minutes emailed

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i)

b) Newsletters and Circular

- i) KALC & NALC News & Chief Executives Bulletins
- ii) Everyday Active Small Grant Scheme poster – on noticeboard & website
- iii)KALC – Coronation information email

c) Other Correspondence

- i)Zurich Insurance – Coronation Community Event Advice

9. HIGHWAYS

To discuss and agree actions relating to highways issues

- i)

10. VILLAGE HALL

To discuss and agree actions relating to the Village Hall & Green

- i) Flag pole
- ii) EV Charging points
- iii)Solar farm
- iv)Dog fouling – Dog Warden & Clerk patrols have started
- v)Grass Cutting

11. COMMUNICATION

To discuss and agree actions relating to communication

- i)

12. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i)Churchyard Support Grant request
- ii) Staff Salary increases as of 1st April 2023

The Clerk is currently paid at SCP20 with an annual increment due in April 2023 making it SCP21 with future increments due in April each year to a maximum of SCP23, subject to satisfactory performance.

The Environmental Engineer is currently paid at SCP9 with an annual increment due in April 2023

making it SCP10 with future increments due in April each year to a maximum of SCP15, subject to satisfactory performance.

13. PAYMENTS

To resolve the approval of payments presented at this meeting

To pay March

a) £22.00	Woodnesborough Village Hall - Hire - March	BACS
b) £84.60	Westcotec – SID battery	BACS
c) £85.68	Safeplay – February Play Inspection	BACS
d)	Environmental Engineer February	BACS
e)	Clerk’s salary – March	BACS
f)	HMRC – PAYE March	BACS
g)	KCC Pension March	BACS
h) £18.00	Unity Trust – 1/4ly charge	DD

Paid between meetings

i) £97.90	Cartridge People – Toner cartridge	CARD
j) £48.00	Eventbrite – Climate Change Conference	CARD
k) £14.25	Tesco – paper	CARD

14. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 25th April 2023 at 6.30pm

Scheduled	Annual Parish Meeting 7.30pm - 25 th April 25 th July	23 rd May	27 th June
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