

# WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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Thornton House  
Thornton Lane, Eastry  
CT13 0EU  
Tel: 01304 746036

To all members of the Parish Council

Date 20<sup>th</sup> June 2023

You are hereby summoned to attend the Ordinary Parish Council Meeting of Woodnesborough Parish Council to be held on Tuesday 27<sup>th</sup> June 2023 at 7.30pm at Woodnesborough Village Hall for the purposes of transacting the following business.



**Joanna Jones**  
**Clerk to the Parish Council**

## AGENDA

### 1. APOLOGIES

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

### 2. PARISH COUNCIL VACANCY - CO-OPTION

To fill the two vacancies on the Parish Council

- a) Interview dates – 3 applicants

### 3. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

### 4. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Annual Meeting of the Parish Council held on 16<sup>th</sup> May 2023.

### 5. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

### 6. PLANNING

#### a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

- i) DOV/23/00742

**Proposal:** Erection of 2 car barns

**Location:** Pumping Station, Beacon Lane, Woodnesborough, CT13 0PD

#### b) Planning Decisions

To note planning decisions received from DDC

#### c) Correspondence

To discuss any correspondence related to planning

- i) DDC Email: ENF/19/00252 -Land South of Summerfield House – DDC are considering next steps

- ii) NALC – Planning call for evidence email

#### d) Consultation Documents

To discuss any consultation documents

i)Waldon Telecom Ltd – Proposed Base Station Upgrade at CTIL\_112151\_25, A.L. Digital Communications, Ash Radar Station, Marshborough Road, Sandwich, Kent, CT13 0PL (NGR:629880,157642)

ii)DDC – Sustainability Appraisal Consultation – deadline 6<sup>th</sup> July

## **7. REPORTS**

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** -
- iii) **Council members** -
- iv) **PC** – New PC Matt Hawkes introduction forwarded

## **8. FORTHCOMING EVENTS**

### **a) Council Event**

To discuss and agree actions relating to events organised by the Council

i)

### **Outside Event**

To discuss and agree actions relating to outside events

- i)KALC/NALC Training & Courses – Making the Planning System Work for Local Councils
- ii)KALC Area Committee Meeting – 7<sup>th</sup> June – Minutes forwarded
- iii)Public Meeting – Save Richborough Household Waste Recycling Centre – 21<sup>st</sup> June 6.30pm

## **9. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

### **a) Consultation Documents**

i)DDC – Draft Air Quality Action Plan – deadline 27<sup>th</sup> July

### **b) Newsletters and Circular**

- i)KALC & NALC News & Chief Executives Bulletins & Star Council Awards
- ii)KCC Police – Rural Policing Update
- iii)D-Day 80 Celebrations

### **c) Other Correspondence**

- i)Parishioner Email – Woodnesborough Parish Council – Items to Raise
- ii)Parishioner Email – Notice board

## **10. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i)Fleming Rd, Woodnesborough – Closed 29<sup>th</sup> June
- ii)Drainless Road – Closed 24<sup>th</sup> July-27<sup>th</sup> Aug
- iii) Free Bus Weekend – 24<sup>th</sup> & 25<sup>th</sup> June
- iv)Footpath EE195A not reinstated – still awaiting allocation
- v)KCC – The Wildlife & Countryside Act 1981: Claimed restricted byway from Great Selson Farm to Drainless Road (C415) – Evidence request

## **11. VILLAGE HALL**

To discuss and agree actions relating to the Village Hall & Green

- i) Flag pole
- ii) Dog fouling - signs
- iii)DDC PSPO – Dog Control Order – Proposed to exclude dogs from enclosed children’s play area
- iv)New contractor - Grass cutting at Village Hall

## **12. COMMUNICATION**

To discuss and agree actions relating to communication

i)

### **13. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i)Unity Trust Bank Accounts – To remove ex-Cllr Douglas Smith from the Unity Trust Bank Accounts
- ii)Natwest Bank Accounts – To update Parish Council Signatories

### **14. PAYMENTS**

To resolve the approval of payments presented at this meeting

#### **To pay June**

a) £44.00	Woodnesborough Village Hall - Hire- May Meetings	BACS
b) £127.64	Environmental Engineer June	BACS
c) £312.33	Clerk's salary – June	BACS
d) £109.80	HMRC – PAYE June	BACS
e) £123.09	KCC Pension June	BACS
f) £150.00	Trevor Oku – Village Green cutting	BACS

#### **Paid between meetings**

g) £4,609.74	iGaze Aluminium – Village Hall replacement set of doors	BACS
h) £424.73	Hampshire Flag Company – Flag Pole	BACS

### **15. DATE OF NEXT MEETING**

The next meeting of the Council will be the Ordinary meeting on 25<sup>th</sup> July 2023 at 7.30pm

<b>Scheduled</b>	26 <sup>th</sup> September	24 <sup>th</sup> October	5 <sup>th</sup> December
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