

# WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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Thornton House  
Thornton Lane, Eastry  
CT13 0EU  
Tel: 01304 746036

To all members of the Parish Council

Date 19<sup>th</sup> July 2023

You are hereby summoned to attend the Ordinary Parish Council Meeting of Woodnesborough Parish Council to be held on Tuesday 25<sup>th</sup> July 2023 at 7.30pm at Woodnesborough Village Hall in the Miller Room for the purposes of transacting the following business.



**Joanna Jones**  
Clerk to the Parish Council

## AGENDA

### 1. APOLOGIES

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

### 2. KALC COMMUNITY AWARDS SCHEME 2023

### 3. PARISH COUNCIL VACANCY - CO-OPTION

To fill the two vacancies on the Parish Council

a) Applicant interviews

### 4. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

### 5. MINUTES OF THE LAST MEETING

a) To confirm the minutes of the Ordinary Meeting of the Parish Council held on 27<sup>th</sup> June 2023.

### 6. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

### 7. PLANNING

#### a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i) DOV/23/00820

**Proposal:** Reserved matters application (plot 11) pursuant to outline planning permission DOV/16/01026 (residential development) for the approval of appearance, layout and scale.

**Location:** 4 Elizabeth Drive, Woodnesborough, CT13 0FR

Agreed between meetings, no objections.

ii) DOV/23/00926

**Proposal:** Height reduction of approximately 6 metres, reduction of the lateral branches by up to 4 metres to balance the crown and crown lift lower pendular lateral branches to a height of 6 metres of one Tulip tree the subject of Tree Preservation Order No 9 of 1983

**Location:** The Old Vicarage, The Street, Woodnesborough, CT13 0QT

**b) Planning Decisions**

To note planning decisions received from DDC

- i)DOV/23/00599 – 2 Church Street, Woodnesborough, CT13 0NW – Erection of two storey side, single storey rear extension, installation of solar panels to rear roof slope (existing extension demolished) – Granted

**c) Correspondence**

To discuss any correspondence related to planning

- i)

**d) Consultation Documents**

To discuss any consultation documents

- i)

**8. REPORTS**

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** –
- iii) **Council members** -
- iv) **PC Matt Hawkes** -

**9. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council

- i) Age Concern Lunches

**Outside Event**

To discuss and agree actions relating to outside events

- i)KALC/NALC Training & Courses
- ii)KALC Area Committee Meeting – 26th July 7pm

**10. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

- i)

**b) Newsletters and Circular**

- i)KALC & NALC News & Chief Executives Bulletins

**c) Other Correspondence**

- i)Parishioner Email – Bench by noticeboard
- ii)Dist Cllr Friend – Richborough Recycling Centre Update

**11. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i)Marshborough Rd – Closed 4-8<sup>th</sup> Sept
- ii)Woodnesborough Road – Closed 11-23 Sept
- iii) Beacon Lane – Closed 11-18 July max.
- iv)Overgrown Footpath – EE220 – Reported to PROW

**12. VILLAGE HALL**

To discuss and agree actions relating to the Village Hall & Green

- i) Flag pole

- ii) Minutes from July Committee Meeting – forwarded
- iii) Love Parks Campaign 28 July-6 Aug
- iv) One fire one Green, one in Play Area – both reported to Police

**13. COMMUNICATION**

To discuss and agree actions relating to communication

- i)

**14. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i) AGAR 2022/23 – Receipt acknowledged by Mazars, external auditors
- ii) RHI Village Hall submission made
- iii) Public Works Loan Board – Loan repayment £1,698.77 due 28/07/2023
- iv) Accounts - Actual v Budget to 30-06-23

**15. PAYMENTS**

To resolve the approval of payments presented at this meeting

**To pay July**

a) £14.00	Woodnesborough Village Hall - Hire - 4 <sup>th</sup> July	BACS
b) £18.00	Woodnesborough Village Hall - Hire - 25 <sup>th</sup> July	BACS
c) £127.64	Environmental Engineer July	BACS
d) £312.13	Clerk's salary – July	BACS
e) £110.20	HMRC – PAYE July	BACS
f) £123.09	KCC Pension July	BACS
g) £150.00	AJL Garden Services – Village Green cutting	BACS
h) £1,698.77	PWLB – Loan repayment	DD

**Paid between meetings**

i) £39.22	NALC - Planning System Course	Card
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**16. DATE OF NEXT MEETING**

The next meeting of the Council will be the Ordinary meeting on 26<sup>th</sup> September 2023 at 7.30pm

**Scheduled**      24<sup>th</sup> October                      5<sup>th</sup> December                      23<sup>rd</sup> January 2024