

# WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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To all members of the Parish Council

Date 21<sup>st</sup> February 2023

You are hereby summoned to attend the Ordinary Meeting of Woodnesborough Parish Council to be held on Tuesday 28<sup>th</sup> February 2023 at 7.30pm at Woodnesborough Village Hall for the purposes of transacting the following business.



**Joanna Jones**  
**Clerk to the Parish Council**

## AGENDA

### 1. APOLOGIES

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

### 2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

### 3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Ordinary Meeting of Woodnesborough Parish Council held on 24<sup>th</sup> January 2023.

### 4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

### 5. PLANNING

#### a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

#### b) Planning Decisions

To note planning decisions received from DDC

- i) DOV/22/01457 – Green Lane Farm, Marshborough Road, Marshborough, CT13 0PQ – Part change of use of 2 no. agricultural buildings to B8 (storage and distribution) and insertion of a mezzanine floor in barn for office use (retrospective) – Granted
- ii) DOV/23/00016 – 6 Woodland Way, Woodnesborough, Sandwich, CT13 0NG – Erection of a rear extension, which would extend beyond the rear wall of the original house by 5.00m, for which the maximum height would be 2.90m, and for which the height of the eaves would be 2.90m – Conditional Extension GPD
- iii) DOV/22/01704 - 4 Beacon Lane, Woodnesborough, CT13 0PB - Erection of a first floor rear extension - granted

**c) Correspondence**

To discuss any correspondence related to planning

i) Planning Appeal – APP/X2220/W/22/3308710 - Beacon Lane Farm, Beacon Lane, Woodnesborough, CT13 0PD – Erection of 4 no. detached dwellings, sheds, vehicular access and associated parking (existing building to be demolished).

ii) DDC Planning Enforcement – Green Lane Farm, Marshborough Road, Marshborough, Kent, CT13 0PQ – Change of use from agricultural barn to commercial use – planning now granted, breach of planning control ceased.

**d) Consultation Documents**

**6. REPORTS**

To receive written or verbal reports from:-

- i) **County Councillor** – Cty Cllr Chandler’s report emailed
- ii) **District Councillors** -
- iii) **Council members** -
- iv) **PCSO** –

**7. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council

- i) Age Concern Heat & Eat Lunch – 21<sup>st</sup> March

**Outside Event**

To discuss and agree actions relating to outside events

- i) DDC – Calendar of meetings
- ii) DDC Town & Parish Council Meeting - 16<sup>th</sup> Feb
- ii) KALC local area meeting – 1/3/23 – 7.15pm Guston Village Hall

**8. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

- i) DDC – District Housing Needs Survey – extended to 18<sup>th</sup> April – on noticeboard & website
- ii) KCC Social Services Consultation – to 26<sup>th</sup> March – on noticeboard & website

**b) Newsletters and Circular**

- i) KALC & NALC News & Chief Executives Bulletins
- ii) PCC Victim Voice – on noticeboard & website
- iii) Zurich Insurance – Community Event Insurance Advice
- iv) Voter ID – on noticeboard & website
- v) DLHC – Letter re: Coronation Events

**c) Other Correspondence**

- i)

**9. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i) New HIP – speed survey results
- ii) Thank you email - Mud & Leaves on Fir Tree Hill & Foxborough Hill pavements – Cleaned by DDC
- iii) The Street Woodnesborough,- Closed 13-18<sup>th</sup> Feb & 14-17<sup>th</sup> March
- iv) Beacon Lane – closed 31<sup>st</sup> March
- v) New SID battery

**10. VILLAGE HALL**

To discuss and agree actions relating to the Village Hall & Green

- i) Flag pole
- ii) Village Hall Fire Doors
- iii) HMRC advice
- iv) EV Charging points

**11. COMMUNICATION**

To discuss and agree actions relating to communication

- i)

**12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i) Pensions Regulator – Re-enrolment & re-declaration letter
- ii) Cost of living crisis - donation phone call
- iii) Ofgem – RHI periodic payment - £717.36 received
- iv) Woodnesborough Village Hall - £10 rent received

**13. PAYMENTS**

To resolve the approval of payments presented at this meeting

**To pay February**

a) £22.00	Woodnesborough Village Hall - Hire - February	BACS
b) £41.40	Safeplay – Seesaw replacement cap	BACS
c) 125.38	Environmental Engineer February	BACS
d) £306.52	Clerk’s salary – February	BACS
e) £108.20	HMRC – PAYE February	BACS
f) £120.88	KCC Pension February	BACS
g) £225.00	AJL Garden Services – Hedge cutting	BACS

**Paid between meetings**

h) £44.40	KALC – Implementing Effective Community Engagement CARD
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**14. DATE OF NEXT MEETING**

The next meeting of the Council will be the Ordinary meeting on 28<sup>th</sup> March 2023 at 7.30pm

**Scheduled**      25<sup>th</sup> April      23<sup>rd</sup> May      27<sup>th</sup> June      25<sup>th</sup> July