

# WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

clerk@woodnesborough-pc.org.uk

Thornton House  
Thornton Lane, Eastry  
CT13 0EU  
Tel: 01304 746036

To all members of the Parish Council

Date 19<sup>th</sup> April 2023

You are hereby summoned to attend the Ordinary Meeting of Woodnesborough Parish Council to be held on Tuesday 25<sup>th</sup> April 2023 at 6pm at Woodnesborough Village Hall for the purposes of transacting the following business.



**Joanna Jones**  
**Clerk to the Parish Council**

## AGENDA

### 1. APOLOGIES

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

### 2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

### 3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Ordinary Meeting of Woodnesborough Parish Council held on 28<sup>th</sup> March 2023.

### 4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

### 5. PLANNING

#### a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i) DOV/23/00430

**Proposal:** Erection of a dwelling (existing garages to be demolished)

**Location:** Wenwood, The Street, Woodnesborough, CT13 0NA

i) DOV/23/00480

**Proposal:** Change of use of garage to holiday let

**Location:** Street Farm House, The Street, Woodnesborough, CT13 0NF

#### b) Planning Decisions

To note planning decisions received from DDC

#### c) Correspondence

To discuss any correspondence related to planning

i) Email – Potential Unlawful Behaviour to trees Fir Tree Hill – DDC responded

ii) Emails - Hollyoaks – Unsocial activities

iii) Email - Save Ash Level Campaign Group - Proposed Solar Farm, boundary guidance provided.

**d) Consultation Documents**

To discuss any consultation documents

**6. REPORTS**

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** -
- iii) **Council members** -
- iv) **PCSO** –

**7. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council

- i)

**Outside Event**

To discuss and agree actions relating to outside events

- i) Kent Police – Violence Against Women & Girls Event – 26<sup>th</sup> April 6-8pm
- ii) Dover Police Town & Parishes CSU Meeting – DDC Chambers - 23<sup>rd</sup> May 6pm
- iii) National Testing Emergency Alerts – 23<sup>rd</sup> April 3pm – On noticeboard & website

**8. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

- i)

**b) Newsletters and Circular**

- i) KALC & NALC News & Chief Executives Bulletins
- ii) DDC – Solar Together Kent

**c) Other Correspondence**

- i) DDC Parish Council Election Uncontested

**9. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i) Woodnesborough Road, Sandwich – 30mph temporary limit – 1<sup>st</sup> April 23-1 April 24
- ii) Chalkpit Lane, Woodnesborough – closed 3-5<sup>th</sup> April
- iii) Email: Bus Parked Coombe Lane Layby – reported to DDC & KCC Highways

**10. VILLAGE HALL**

To discuss and agree actions relating to the Village Hall & Green

- i) Flag pole
- ii) EV Charging points
- iii) Dog fouling
- iv) Phonecall re: Antisocial driving at night in car park – reported to DDC CSU, PCSO & Police - resident updated & Village Hall informed.
- v) Minutes emailed from 22<sup>nd</sup> March Meeting
- vi) Heat pump readings submitted to RHI Data Team

**11. COMMUNICATION**

To discuss and agree actions relating to communication

- i)

**12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i)Village Magazine Grant request £750
- ii)Precept 23/24 received £23,364.95
- iii)PWLB – Outstanding Loan balance - £36,786.05
- iv)KALC Subscription renewal - £534.04

**13. PAYMENTS**

To resolve the approval of payments presented at this meeting

**To pay April**

- |            |  |      |
|------------|--|------|
| a) £33.00  | Woodnesborough Village Hall - Hire - April | BACS |
| b) £534.04 | KALC – Annual Subscription                 | BACS |
| c) £       | Environmental Engineer April               | BACS |
| d) £       | Clerk’s salary – April                     | BACS |
| e) £       | HMRC – PAYE April                          | BACS |
| f) £       | KCC Pension April                          | BACS |

**Paid between meetings**

- |            |                             |      |
|------------|-----------------------------|------|
| g) £750.00 | PCC – Magazine Grant        | BACS |
| h) £6.00   | Eastry Post Office – stamps | CARD |

**14. DATE OF NEXT MEETING**

The next meeting of the Council will be the Annual Parish Council meeting on 16<sup>th</sup> May 2023 at 7.30pm

<b>Scheduled</b>	27 <sup>th</sup> June	25 <sup>th</sup> July
------------------	-----------------------	-----------------------