

WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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Thornton House
Thornton Lane, Eastry
CT13 OEU
Tel: 01304 746036

To all members of the Parish Council

Date 19th July 2022

You are hereby summoned to attend the Ordinary Meeting of Woodnesborough Parish Council to be held on Tuesday 26th July 2022 at 7.30pm at Woodnesborough Village Hall for the purposes of transacting the following business.



Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Ordinary Meeting of Woodnesborough Parish Council held on 28th June 2022.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. RISK ASSESSMENT

- a) **Risk Assessment review 2022-23**

6. PLANNING

a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

- i) DOV/22/00581

Proposal: Erection of 2 no. pairs of semi-detached dwellings with associated parking (existing building to be demolished)

Location: Land Adjacent to Claremont Terrace, Sandwich Road, Woodnesborough, CT13 0LY

- ii) DOV/22/00835

Proposal: Certificate of Lawfulness (existing) for the construction of a walled sunken garden, access stairway and erection of 2. no. towers

Location: Marshborough House, Farm Lane, Marshborough, CT13 0PJ

b) Planning Decisions

To note planning decisions received from DDC

- i) DOV/22/00603 – 1 Paddock Court, Woodnesborough, CT13 0FG – Erection of side car port with garden store, together with the conversion of the existing

garage into ancillary accommodation.- Granted

- ii) Appeal Decision – The Planning Inspectorate - APP/X2220/C/21/3269950 – Land to the South of Summerfield House, Barnsole Road, Staple, Kent, CT3 1LD – The appeal is dismissed and the enforcement notice is upheld

c) Correspondence

To discuss any correspondence related to planning

- i)DDC Planning Enforcement Letter - ENF/22/00209 – Location: Hollyoak, Marshborough Road, Sandwich, Kent, CT13 0PQ. Subject: Siting of two static caravans – info shared with local Parish Councils.

d) Consultation Documents

7. REPORTS

To receive written or verbal reports from:-

- i) **County Councillor** –
- ii) **District Councillors** -
- iii) **Council members** -
- iv) **PCSO** –

8. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

- i)

Outside Event

To discuss and agree actions relating to outside events

- i)KALC Courses & NALC Events
- ii)Betteshanger Country Park – Proposed Hotel & Wave Garden Consultation – 19th July
- iii)KALC Dover Area Meeting – 27th July

CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i)DDC Indoor Sports Facility Strategy – 18/7 to 30/09
- ii)KALC Transport for SE Consultation – 12/9

b) Newsletters and Circular

- i) KALC News
- ii) NALC Chief Executives Bulletins & Newsletter
- iii)NALC Dementia Survey – Cllr Riley completed
- iv)ONS 2021 Census – first results published

c) Other Correspondence

9. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Fir Tree Hill – Closed 4th July – up to 2 days
- ii)Woodnesborough Road Sandwich – closed 15-26 Aug & 22-30 Oct
- iii)HIP & Speedwatch

10. VILLAGE HALL

To discuss and agree actions relating to the Village Hall & Green

- i)Footpath Crossing Car Park Entrance
- ii)Car Park Line Marking - Quotes

- iii)Village Hall Insurance Policy
- iv)First Floor Accommodation
- v)Flag Pole

11. COMMUNICATION

To discuss and agree actions relating to communication

- i)

12. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i)AGAR – Email to confirm received, logged & in queue for processing
- ii)OFGEM – Periodic data submitted
- iii)Zurich Municipal – Change of Status email
- iv)Accounts - Budget v Actual to 31/06/2022
- v)PWLB – Loan repayment of £1,698.77 due 28/07/22

13. PAYMENTS

To resolve the approval of payments presented at this meeting

To pay July

a) £1,698.77	PWLB – Loan repayment	DD
b) £500.00	Petty Cash transfer	BACS
c) £22.00	Woodnesborough Village Hall - Hire	BACS
d) £114.85	Environmental Engineer July	BACS
e) £285.72	Clerk’s salary – July	BACS
f) £100.40	HMRC – PAYE July	BACS
g) £112.68	KCC Pension July	BACS
h) £115.05	Environmental Engineer August	BACS
i) £285.92	Clerk’s salary – August	BACS
j) £100.00	HMRC – PAYE August	BACS
k) £112.68	KCC Pension August	BACS

Paid Between Meetings

a) £41.97	Sainsbury’s – Paper & Auditor’s Fee	Card
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14. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 27th September 2022 at 7.30pm

Scheduled 25th October 6th December