

WOODNESBOROUGH PARISH COUNCIL

Clerk to the Parish Council: Jo Jones

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Thornton House
Thornton Lane, Eastry
CT13 OEU
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To all members of the Parish Council

Date 30th November 2022

You are hereby summoned to attend the Ordinary Meeting of Woodnesborough Parish Council to be held on Tuesday 6th December 2022 at 7.30pm at Woodnesborough Village Hall for the purposes of transacting the following business.



Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Ordinary Meeting of Woodnesborough Parish Council held on 25th October 2022.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. PLANNING

a) Planning Applications

To discuss and agree comments on any planning applications received prior to the meeting.

i) DOV/22/01470

Proposal: Erection of side and rear extensions to existing building for E(g)(iii)/B2/B8 use, to include ancillary chiller and plant buildings, hardsurfacing, additional parking, drainage and 3 no. substations.

Location: 2 Montagu Road, Discovery Park, Sandwich, CT13 9FA

ii) DOV/22/01457

Proposal: Part change of use of 2 no. agricultural building to B8 (storage and distribution) and insertion of a mezzanine floor in barn 1 for office use (retrospective).

Location: Green Lane Farm, Marshborough Road, Marshborough, CT13 0PQ

b) Planning Decisions

To note planning decisions received from DDC

- i) DOV/20/00396/A – The Oast House, Farm Lane, Marshborough, Kent, CT13 0PJ – 3 – Wall upgrades - Repointing – Condition part approved

- ii) DOV/22/01249 – White Rails, Sandwich Road, Woodnesborough, CT13 0LY – Erection of single storey front, side and rear extensions (side and rear conservatories, front porch, bay window and workshop to be demolished) – Granted
- iii) DOV/22/00581 – Land Adjacent to Claremont Terrace, Sandwich Road, Woodnesborough, CT13 0LY – Erection of 2 no. pairs of semi-detached dwellings with associated parking (existing buildings to be demolished) - Granted
- iv) DOV/22/00333 – Land South East of Birnam Mushroom Farm, Hammill Road, Woodnesborough, CT13 0PR – Erection of 7 no. dwellings, car ports, EV charging points, cycle/bin store, formation of new vehicular access, lay-by, associated parking and landscaping - Granted

c) Correspondence

To discuss any correspondence related to planning

- i) Hollyoak, Marshborough Road, Sandwich, Kent, CT13 0PQ – Breach of Planning Conditions – 2 static caravans occupied on site - reported to DDC by Chair
- ii) 22/00333 – Land South East of Birnam Mushroom Farm – DDC email – no S106 agreement in place, Kent Highway’s report did not refer to need to address traffic speeds in area.
- iii) DDC Planning Committee Meeting – 22/00333 – Land South East of Birnam Mushroom Farm – DDC email in response to complaint submitted by Parish Council.
- iv) DDC ENF/22/00037 – Green Lane Farm, Marshborough Road, Marshborough, Kent, CT13 0PQ – Change of use from agricultural barn to commercial use – Application 22/01457 now submitted

d) Consultation Documents

- i) DDC Local Plan Consultation – closes 9th Dec 2022
- ii) Kent Mineral & Waste Local Plan Reg 18 Consultation – until 12 Dec 2022

REPORTS

To receive written or verbal reports from:-

- i) **County Councillor** – Cty Cllr Sue Chandler – report emailed
- ii) **District Councillors** -
- iii) **Council members** -
- iv) **PCSO** –

6. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

- i)

Outside Event

To discuss and agree actions relating to outside events

- i) KALC Courses & NALC Events
- ii) DDC Town & Parish Event – date in 2023

7. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Nationalgrid – Sea Link consultation - to 18th Dec 2022
- ii) Boundary Commission for England 2023 Boundary Review – to 5th Dec 2022
- iii) KFRS – Safety & Wellbeing Plan 2023 Consultation – to 13 Jan 2023
- iv) Southern Water – Draft Water Resources Management Plan Consultation
- v) DDC – District Housing Needs Survey – 10th Jan 2023 to 7 March 2023

b) Newsletters and Circular

- i) KALC & NALC News & Chief Executives Bulletins
- ii) Local Government Bulletins
- iii) KALC – Civility & Respect Project – Take the Pledge
- iv) KFRS – Free Fire Safety talks

c) Other Correspondence

- i) DDC – Notification of Disclosable Pecuniary Interests – Members responsibility to inform DDC of any changes.
- ii) DDC – Appointment of Deputy Monitoring Officer

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Foxborough Hill, Woodnesborough - closed 13th & 15th Dec -9.30am-3.30pm
- ii) Old HIP – Work due to start 28th Feb 2023
- iii) New HIP – Virtual meeting held
- iv) Foxborough Close bin removal
- v) Cultivation Licence – KCC granted for triangle of grass on Foxborough Hill
- vi) Community Transport Grant 2022-34 launched
- vii) Each Manor Farm footpaths not re-instated – EE213 & EE195A – Clerk reported to PROW – Awaiting allocation

9. VILLAGE HALL

To discuss and agree actions relating to the Village Hall & Green

- i) Flag pole
- ii) Kitchen
- iii) Lease
- iv) Email - Kerbside accidents
- v) Ofgem email- Changes to Non-domestic RHI Regulations for modification of capacity
- vi) Safeplay Play Area Inspection report

10. COMMUNICATION

To discuss and agree actions relating to communication

- i) Clerk – Christmas annual leave

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i) Budget Talks
- ii) Notification of External Auditor – Mazars LLP
- iii) 2022-23 National Salary Award for Clerk & Environmental Engineer – backdated to 1 April '22

12. PAYMENTS

To resolve the approval of payments presented at this meeting

Paid between meetings

a) £115.05	Environmental Engineer November	BACS
b) £285.92	Clerk's salary – November	BACS
c) £100.00	HMRC – PAYE November	BACS
d) £112.68	KCC Pension November	BACS
e) £120.00	KALC – Planning Course x 2 Cllrs Baker & Riley	Card

To pay December

f) £22.00	Woodnesborough Village Hall - Hire - Dec	BACS
g) £75.00	Trevor Oku – Grass Cutting- Green - November	BACS
h) £40.00	RBL – Poppy Wreaths – 2021 & 2022	BACS
i) £85.68	Safeplay Inspection Report – August 2022	BACS
j) £60.00	Community Heartbeat – Defibrillator pads	BACS

13. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 24th January 2023 at 7.30pm

Scheduled 28th February 28th March 25th April 23rd May