

8. VILLAGE HALL

The Clerk reported that the Insurance Company had authorised the repairs and that the work should be completed prior to the Annual Parish Meeting on the 15th April 2014.

9. REPORTS

To receive written or verbal reports from:-

a) Dist Cllr

Cllr Pip Russell gave a brief report on the activities of Dover District Council.

b) Councillor Reports

None received.

10. FORTHCOMING EVENTS

To discuss and agree action relating to upcoming events.

a) Council Events

The Annual Parish Meeting agenda were given to the members for distribution.

b) Outside Events

Nothing to discuss.

11. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) Rural News Issue 134
- ii) KALC News
- iii) Clerks and Council Direct
- iv) Rural News Issue 135
- v) Oast to Coast

The above were discussed and noted by the members.

c) Other

- i) Spring Online – Raising awareness of what Canterbury, Dover and Thanet Councils are doing online.
- ii) Victim Support
- iii) Government Community Energy Strategy

The above were discussed and noted by the members.

12. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Potholes by the post box Beacon Lane

The Clerk had reported this to Kent Highways Service. However it was felt that they would not undertake any work as they do not deem the lay-by to be part of the highway. Cllr Woodward had spoken to the land owner on a previous occasion and he had given permission for the layby to be tarmaced if the Parish Council are willing to undertake the work. It was agreed the Clerk should get a quote for the work.

Action Sarah Wells

13. FINANCE

To discuss and agree actions relating to the Council Finances

a) Invoices

£100.00 + VAT Complete Roofing – temp repair VH roof

Noted by the members.

b) Other

- i) Consultation on a draft transparency code for parish councils with a turnover not exceeding £25,000

Most of the actions required were already undertaken by the Council.

- ii) NALC Financial Briefing – Accounting for council tax support grant in a council's Annual Return
 iii) NALC Financial Briefing –Electronic Payment to HMRC
 iv) NALC Financial Briefing – Repeal of s. 150 (5) of the Local Government Act 1972 implementation.
 v) Village hall Insurance – Claim settled.

The above were noted.

14. PAYMENTS**Cheque No**

RESOLVED the following payment should be made.

a) £201.60 Clerks Salary Mar 26 x 10.30	267.80	1378
Pension Contribution	<u>-15.80</u>	
	252.00 taxable Pay	
	<u>-50.40</u>	
	<u>201.60</u> Clerks Salary	
b) £50.40 H M Revenue and Customs		1379
c) £51.15 KCC LGPS		1380
Council Contribution	35.35	
Clerks Contribution	<u>15.80</u>	
	<u>51.15</u>	
d) £97.92 Environmental Engineer		1381
3rd Mar 2014 to 30 th Mar 2014		
e) £107.73 Clerks Expenses and Reimbursements Jan to Mar 2014		1382
£60.00 Office Allowance		
£10.50 Telephone allowance		
£10.50 Broad Band allowance		
£6.75 Mileage 15 x 45p		
£19.98 Ink Cartridges		
f) £120.00 – Complete roofing – temp repairs		1383

15. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

15th April 2014 – Annual Parish Meeting 29th Apr 2014 27th May 2014

24th June 2014 22nd July 2014

16. NEW COMMUNITY HALL

Cllrs Woodward and Hoskins had met with the developer Darren Ellis and Anthony Swaine Architecture Ltd. The developer was happy to be employed by Woodnesborough Parish Council to complete phase two of the Community Hall building on a measured basis using a Quantity Surveyor employed directly by the Parish Council.

RESOLVED that Anthony Swaine Architecture Ltd be employed by Woodnesborough Parish Council at the cost of £7000 to oversee phase two of the building and assist in the continuity of work between the two phases as detailed in their letter dated 25th March 2014. The Clerk to write to Anthony Swaine Architecture Ltd to confirm this arrangement. **Action Sarah Wells**

The meeting closed at 8.20pm