MINUTES OF THE ORDINARY MEETING OF WOODNESBOROUGH PARISH COUNCIL HELD ON TUESDAY 12th DECEMBER 2017 AT 7.30pm IN THE COMMITTEE ROOM AT WOODNESBOROUGH VILLAGE HALL

Present: -Councillors G Boorman, D Woodward, L Butcher, D Smith, B Baker (chair), D Ford, C Charter

Sarah Wells Clerk to the Parish Council 1 Members of the public Dist Cllr P Carter

1. APOLOGIES

Cllr A Boniface & P Charlesworth. Dist Cllr MJ Holloway

2. DECLARATION OF INTERESTS.

Cllr Baker declared a prejudicial interest in matters related to the Church as she is on the PCC.

Cllr Baker declared a prejudicial interest in planning application DOV/17/01208 as she lives opposite the site.

Cllr Smith declared a prejudicial interest in planning application DOV/17/01208 as he lives opposite the site.

Cllr Butcher declared a significant other interest in matters related to the Village Hall as she is on the management committee.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 24th Oct 2017 be duly signed, following a small amendment to those present, by the Chairman as a true and correct record of the meeting.

4. ACTIONS OF THE LAST MEETING

Elmwood Park Management Ltd questions - The Clerk had investigated and answered those question relevant to the Council **Action Discharged**

Highways

SID Results – Publication criteria – The Clerk reported that the SID unit had been returned. She would publish the results once they had been downloaded. **Action Discharged**

New Village Hall

Gate Signage - Once the gate has been fitted the Clerk to liaise with the Village Hall Committee about the signage and locking the gate. **Action Sarah Wells ongoing**

Response from the Contractor ref problems with the hall. – The Contractor had met with members of the Parish Council and Management Committee. **Action Discharged**

Correspondence

Ash Neighbourhood Plan – By 17th Nov – The Clerk had responded as agreed. **Action Discharged**

Snow Warden Volunteer Service - Cllr Baker had put an article in the Parish Newsletter.
Action Discharged

KALC Community Awards Scheme 2018 - Cllr Baker had put an article in the Parish Newsletter.
Action Discharged

Highways
Overgrown paths the EE220 between Woodland Way and the Street and the EE216. Cllr Butcher had reported these and they had now been cut. **Action Discharged**

New Village Hall
Gate – The Clerk had received a plan of the land around the hall and the area in front of the gate belongs to the PC. She had requested a quote for the work to level the ground. **Action Discharged**

5. PLANNING

a) Planning Applications

i) DOV/17/01288

Proposal: Erection of a pair of semi-detached dwellings, formation of parking, vehicular cross-over and the erection of fencing
Location: Land between 15 & 17, Foxborough Close, Woodnesborough, CT13 0NR

RESOLVED the Council had no objections to this application, however as this was the site of the old play area removed by DDC they felt a contribution to the new play area should be made.
Action Sarah Wells

ii) **DOV/17/01362**

Proposal: Reserved matters application for appearance, access and landscaping pursuant to outline permission DOV/16/00295 for the erection of a detached dwelling and construction of a vehicular access
Location: Fairways, Beacon Lane, Woodnesborough, CT13 0PA

RESOLVED the Council had no objections to this application

iii) **DOV117/01395**

Proposal: Erection of a two storey side and single storey rear extension, erection of a front dormer roof extension, insertion of rooflights and external alterations (existing extensions to be demolished)
Location: Bayford House, Sandwich Road, Woodnesborough, CT13 0LZ

RESOLVED the Council had no objections to this application

iv) **DOV/17/01431**

Proposal: Reserved matters application for the details of the layout, scale, landscaping and appearance pursuant to Hybrid planning application DOV/16/01026: (i) Outline planning permission for the erection of 18 dwellings (ii) Full application for the change of use of two engine sheds to office accommodation and 5no. residential dwellings, associated parking, services, infrastructure, sub-station, landscaping, groundworks, attenuation features and earthworks
Location: Land SW at Hammill Brickworks, Hammill Road, Woodnesborough, CT13 0FF

RESOLVED the Parish Council strongly object to these properties being self-build. More control is needed over the site to ensure a single homogenised approach to the development. The members have seen the results of self-build in phase one of this development, a barrage of applications changing each property from its original design and situation, all of which were approved in isolation with no thought to the overall look and feel of the finished estate. Consequently phase one is an architectural nightmare, totally out of keeping with is rural surrounding and a hideous intrusion in the countryside. Should this application be granted then the plans must be adhered to by those buying and building the houses. Any changes must be viewed in the context of the estate as a whole to avoid a repeat of the phase one design disaster.

The Clerk to request DDC arrange additional funding to offset the impact of this development on the local community. **Action Sarah Wells**

b) Planning Decisions

To note any planning decisions

i) DOV/17/01175 – Granted permission – two story side and rear extension – Rosalie, Sandwich Rd

ii) DOV/17/01179 & 01178 – Granted permission – rebuild of 2 bay garage following fire damage – Parsonage Farm, Marshborough

iii) DOV/17/00793 – granted permission – Erection of gate and fence fronting driveway and erection of a children's playhouse to rear – Barn House, The Street, Woodnesborough

Noted by the members.

c) Correspondence

None received.

d) Consultation Documents

None received.

6. REPORTS

To receive written or verbal reports from:-

a) District Councillors

Cllr Carter gave a report on the activities at DDC.

b) Council members

Cllr Baker reported on the Community Transport meeting and the meeting called by Craig Mackinlay, KCC and Stagecoach.

Cllr Charter reported on the ACRK AGM.

7. FORTHCOMING EVENTS

a) Council Event

To discus and agree actions relating to events organised by the Council.

i) Battle's Over – A Nations Tribute 11-11-2018

Cllr Smith had spoken to the owner of the land and had got permission to light the beacon and for people to attend. Mr Hoskins had offered to undertake the risk assessment and provide wood to burn.

b) Outside Event

i)The Council had received an invitation to read the lesion at the Carol Service – Cllr Butcher to attend.

8. CORRESPONDENCE

To discus and agree actions relating to correspondence received by the Council.

i) Consultation Documents

i) Help Kent Fire and Rescue Consultation

ii) Commonwealth War Memorial Dover – Stakeholder Consultation Launch

iii) Have you say – Kent Police and Crime Commissioners Annual Policy Survey

The above were noted by the members.

ii) Newsletters and Circular

i) Clerks and Councils Direct

Noted by the members.

iii) Other Correspondence

i) Letter from - Craig Mackinlay, KCC and Stagecoach public meeting 17th Nov
Cllr Baker had attended

ii) Preparing for the General Data Protection Regulations
The Clerk to attend the training.

iii) Volunteer Support Warden Scheme
The members were not willing to fund this post.

9. HIGHWAYS

To discuss and agree actions relating to highways issues

i) Provision of Street Light at the corner of Elmwood Park and the Street
The Clerk and Chairman had met with representatives from DDC and KHS to discuss the location for a new light. This had been agreed and DDC are arranging for the work to be undertaken.

ii) Bridleway EE201
Cllr Butcher reported that a gate had been fitted at the Hammil Road end, however it was possible to open so did not block the path.

10. NEW VILLAGE HALL

To discuss and agree actions relating to the new village hall

a) Play area and Gym funding
The Clerk reported that after extensive investigation and contact with KCC grants officers there is little funding available to Parish Councils for play areas or Outside Gym facilities. She had found just one funder who give a maximum of £10k. It would therefore be necessary to reduce the size of the project. The Clerk to submit an application. **Action Sarah Wells**

11. FINANCE

To discus and agree actions relating to any financial correspondence presented to the Council.

a) 2018/19 Budget talks

The Clerk to produce a draft budget for discussion at the next meeting. **Action Sarah Wells**

12. PAYMENTS

RESOLVED the following payments should be authorised.
Paid between meetings

a) £240.25 Clerks Salary Nov	BACS
b) £69.81 KCC Pension Contribution	BACS
c) £93.60 Environmental Engineer Nov	BACS
d) £47.00 HMRC Payment Nov	BACS
e) £94.00 Village Hall grass cutting Nov (1 Cut)	BACS
f) £600.00 ISO Energy Ltd – RHI Claim	BACS
g) £2940.00 Techway Ltd – VH Gate	BACS

To pay

h) £502.24 Clerks Salary Dec + OT Mar- Oct 2017	BACS
i) £156.36 KCC pension contribution	BACS
j) £93.60 Environmental Engineer Dec	BACS
k) £112.20 HMRC payment Dec	BACS
l) £123.75 Clerks Expenses and reimbursements Aug – Nov	BACS
m) £41.25 SLCC membership	BACS
n) £680.00 Contribution towards Defibrillator and cabinet	BACS
o) £24.00 Hall hire Oct & Dec	BACS
p) £20.00 Poppy Appeal – remembrance day wreath	300021

13. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of the Parish Council

23rd Jan 2018 27th Feb 2018 27th Mar 2018 24th Apr 2018 22nd May 2018
26th Jun 2018 24th Jul 2018

The meeting closed at 9.15pm